

Chad Vale Tutoring Policy

The governing Body adopts as policy the guidance within the Staff Handbook.

'It is good professional practice to inform the head teacher of any activity that you take part in, after or before working time, that may reflect (either positively or negatively) on the school and /or involves any personnel or children attending Chad Vale Primary or KIDSDOTCOM. (For example the running of a consortium choir or Play scheme.) One area of contention can be Tutoring. It would not be acceptable for any member of staff to privately tutor a child that attends this school. If you intend to tutor children that do not attend this school it would be professionally courteous to inform the head teacher of such an activity.'

- The Head Teacher should be informed of any activity that a teacher or teaching assistant takes part in that may reflect positively or negatively on the school.
- The Head Teacher should be informed of any activity that a teacher or teaching assistant takes part in that involves any personnel or children attending Chad Vale Primary or KIDZONE.
- The Head Teacher should report to the personnel committee any activity that a member of staff takes part in outside of school hours that involves children who attend Chad Vale.
- Teachers or Teaching assistants cannot privately tutor any child who attends Chad Vale Primary School without first gaining permission from both the Head Teacher and the Chair of Governors.
- Reasons for accepting or refusing a request for tutoring a child at Chad Vale Primary should be made in writing to the applicant within 7 working days.
- A teacher or teaching assistant has the right of appeal using the Schools appeals procedure.

Agreed by Personnel committee

Date:

signed

Reviewed July 2009

This policy to be reviewed annually.