



School Council Constitution 2009-10

Our Purpose:

1. To give all pupils a voice in how our school runs.
2. To represent our class at council meetings.
3. To decide how to spend the school council budget.

Our Members:

- Two children from each class, one boy and one girl (Y1-6)
- Two Y6 Pupil Governors
- A link teacher

We attend School Council meetings and representatives go to Safety Advisory Group Meetings, Parents and Community Governing Body Meetings and other meetings where Pupil Voice is important.

Class council meetings are held where children are given the opportunity to share their views and opinions with their Class Councillors.

Elections:

- Are held every year in May
- Anyone can 'stand' for Class Council elections
- Every class member votes for the best boy and best girl in their class for the job
- Pupil Governors (Y6) are elected by the whole school

Officers:

Officers jobs are taken by Y6 council and governors.
The officers for 2009-2010 are:

Chair: Morgan
Treasurer: Amelia

Vice chair: Lydia
Secretary: Amman

Responsibilities:

Council Members

Role: *To attend council meetings and act as a role model for others.*

Responsibilities:

- *To listen to children in their class.*
- *To share their class views in meetings.*
- *To share information about meetings with their class.*

Officers

Role: *To prepare for and run council meetings*

Responsibilities:

- *To write agendas and take minutes*
- *To monitor the budget, plan for spending and create orders.*
- *To ensure feedback is given to pupils, teachers and governors.*

Class Teachers/Link Teacher

Role: To enable the council to do their job.

Responsibilities:

To give time for feedback in every class

To arrange a time and place for meetings every two weeks.

To assist Officers in preparing agendas and minutes.

Removal and Resignation

To resign their position of school councillor two weeks notice must be given to the Chair. After receiving a resignation, elections will take place in the class to elect a new member.

Councillors may be removed from the council for the following reasons:

- Not coming to meetings (and not sending apologies).
- Not taking part in meetings.
- Not being a good role model

If a councillor receives 3 behaviour letters during the year they will be removed from council and elections will take place to replace them.

Our Meetings

- Held every two weeks with at least 11 councillors for quorum.
- Councillors will discuss any issues with their classes and bring their views, opinions and class vote results to School Council meetings.
- School Council will then vote on important decisions and the majority decision will be accepted by council.

Feedback to classes

Feedback from meetings will take place in the following ways:

- Fortnightly School council assembly after meeting.
- Minutes from meetings available on notice boards.
- Minutes available on school website.
- Regular Class Council meetings.

Boundaries

We don't discuss personal issues about particular people (pupils, teachers or parents) in our meetings.

Finances

The Treasurer will monitor the 'School Council Account' and keep records on what has been spent. The council may spend its budget on items that will benefit the whole school, or any charitable donation as voted for by council.

This constitution was signed and agreed by all councillors, Pupil Governors, Head Teacher and Link

Teacher in September 2008. Please see School Council Folder for original signed copy.