

Chad Vale Primary School Risk Assessment (Appendix H)

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Lead Assessor Paul Sansom Date 15.09.08

Ref No	Identify the Hazard (Briefly describe the how the hazard is encountered and the type of harm that can arise) ➤ Putting up Classroom Displays
1	Working at height from step ladders.
2	Working at height from tables.
3	Working at height from chairs.
4	Asbestos Risk from ceiling.
5	Using staple guns/staple removers.

Who might be harmed? (Number of people)	Severity/worst case outcome?	Probability/ Likelihood?	Risk Factor (see key)
Employees 20	Major injury 4 	Certain 4 	9
Pupils 0	High injury 3 	Probable 3 	
New/Expectant Mothers 1	X 	X 	
Contractors(C) 0	Moderate injury 2 	Possible 2 	
Visitors 4	Minimal injury 1 	Improbable 1 	

Recommended Precautions and/or Risk Controls	Priority (see key)
1 Staff follow Working at Height guidelines; pre-use safety check on ladders, 2 people to use.	IR
2 Staff to ensure stable base, sensible footwear, fit for purpose.	IR
3 Staff to AVOID using chairs to access areas at height.	IR
4 See Asbestos Management Plan- NO STAPLES/PINS in ceilings, do not remove any existing staples/pins, report any damage immediately.	IC
5 Staff ONLY to use staple guns, check before use.	IR
<i>ACTION: to have all ladders safety inspected professionally (by Sept.08) and explore the purchase of access platforms to reduce ladder/table use when working at height.</i>	
Risk Factor with recommended Workplace Precautions and/or Risk Controls	4

PRIORITY KEY: I = Immediate M = Medium L = long term (consult risk level evaluator)
 ACTIONS KEY: Eliminate, Substitute, Reduce, Isolate, Control, Personal Protective Equipment, Discipline
 RISK FACTOR: Likelihood x Severity = Risk Factor
It is strongly recommended that the section on Risk Assessment in the Safety Manual be consulted

Name person responsible for action (if required): Paul Sansom	By when: end of Sept. 08
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Date of review: 15/09/09

Signed: Paul Sansom