

Chad Vale Primary School Risk Assessment (Appendix H)

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Lead Assessor Paul Sansom Date 16/09/08

Ref No	Identify the Hazard (Briefly describe the how the hazard is encountered and the type of harm that can arise) ➤ Using Computers in school (including laptops)
1	Poor Working environment (insufficient space/lighting/temperature/furniture) Uncomfortable working position Lack of regular breaks. Repetitive strain injury (RSI).
2	
3	
4	
5	

Who might be harmed? (Number of people)	Severity/worst case outcome?	Probability/Likelihood?	Risk Factor (see key)
Employees <input style="width: 40px; height: 25px; text-align: center;" type="checkbox" value="X"/>	Major injury 4 <input style="width: 40px; height: 25px;" type="checkbox"/>	Certain 4 <input style="width: 40px; height: 25px;" type="checkbox"/>	4
Pupils <input style="width: 40px; height: 25px; text-align: center;" type="checkbox" value="X"/>	High injury 3 <input style="width: 40px; height: 25px;" type="checkbox"/>	Probable 3 <input style="width: 40px; height: 25px;" type="checkbox"/>	
New/Expectant Mothers <input style="width: 40px; height: 25px; text-align: center;" type="checkbox" value="X"/>	Moderate injury 2 <input style="width: 40px; height: 25px;" type="checkbox"/>	Possible 2 <input style="width: 40px; height: 25px;" type="checkbox"/>	
Contractors(C) <input style="width: 40px; height: 25px;" type="checkbox"/>	Minimal injury 1 <input style="width: 40px; height: 25px;" type="checkbox"/>	Improbable 1 <input style="width: 40px; height: 25px;" type="checkbox"/>	
Visitors <input style="width: 40px; height: 25px; text-align: center;" type="checkbox" value="X"/>			

Recommended Precautions and/or Risk Controls	Priority (see key)
1 Suitable desks, seating, lighting and heating/ventilation provided in new staffroom area conforming to new British Standards (2007?) 2 Staff advised to take regular breaks and adjustable seating is provided. 3 Staff advised to take regular breaks 4 This is reduced through proper use of equipment and taking of regular breaks, CM 1,2, 3. Risk Factor with recommended Workplace Precautions and/or Risk Controls 2 x 1=2	M I I M/I Final Risk Factor 2

PRIORITY KEY: I = Immediate M = Medium L = long term (consult risk level evaluator)
 ACTIONS KEY: Eliminate, Substitute, Reduce, Isolate, Control, Personal Protective Equipment, Discipline
 RISK FACTOR: Likelihood x Severity = Risk Factor
It is strongly recommended that the section on Risk Assessment in the Safety Manual be consulted

Name person responsible for action (if required):	By when:
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Date of review: 16/09/08

Signed: Paul Sansom